



## *Adrian College*

**Student Employer:** Adrian College - 110 S. Madison St. Adrian MI 49221

**Department:** Athletics

**Supervisor:** Jeremy Symington - [jsymington@adrian.edu](mailto:jsymington@adrian.edu)

**Job Title:** **Student Worker:** Arrington Ice Arena Worker

**Location:** Arrington Ice Arena

**Purpose of Position:** To assist the Ice Arena with tasks.

**Beginning and End Date:** 2024-2025 Academic Year

### **Job Description:**

Work events at Ice Arena including Adrian College hockey games, Public Skates, handle any task assigned to them by the Arena Manager Specific Duties (included but not limited to):

**Skate Shop counter:** work the register, hand out skates, assist customers with any skating needs, supervise ice surface/lobby during Public Skates, maintain a clean Skate Shop and Lobby, make sure patrons are following all rules of the facility

**Hockey games:** Lobby/WOW workers: sell game tickets in lobby and WOW Cafe, programs, raffle tickets, maintain clean lobby

**Pro Shop:** work register, deal with customers, watch inventory

**Ushers/Security:** crowd control behind and near bench area, direct patrons to their seat, control flow of crowd to their seats during play, keep stairways and aisles open, man handicap elevator so patrons can access handicapped section, notify teams and officials when they are supposed to take the ice, make sure all fans are respecting the rules of the facility

**P.A. announcer:** announce starting line-ups, goals, penalties

**Ice Crew:** remove and replace nets/pegs before the game and between periods, pick up pucks following warm-ups, work doors to penalty box during the game, aid with between period on-ice fan games

**Clock Operator:** operate time clock and scoreboard for select AC hockey games, oversee operations of Scorer's Box for these games.

**Rate of Pay:** This is a part time student employment position at \$10.33 for hours worked.

**Hours:** Up to 8 hours per week unless otherwise approved.

**Required Job Skills:** Must be available nights and weekends; both days and nights, if not please do not apply • Must be trustworthy and reliable • Must be positive and enjoy working in customer service and a team environment • Must be self-motivated • Math skills for working with cash and good communication skills for dealing with customers • Experience sharpening skates is helpful but not a must • Experience in Public Address Announcing is helpful but not a must • experience in using a Daktroniks All Sport 5000 Scoreboard controller for the purpose of score keeping is very helpful but not a must.

**Remarks:** Requires nights & weekends.