# INSTITUTE FOR CAREER PLANNING ADRIAN COLLEGE



## **Introducing: Hiration**

We are happy to announce the launch of a new "onestop AI platform to end the job search" - Hiration. Student access to Hiration provides tools for resume building, cover letter creation, LinkedIn profile optimization, and interview preparation all in one place.

Hiration provides ready-to-use templates with prefilled content for target jobs in customizable designs, provides live review feedback across bullets and sections and offers next word prediction and recommendations. Finally, it can provide a resume matching score for a resume that is tailored to a specific job. Visit adrian.hiration.com to get started



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#### The Institute for Career Planning, Student Life and Sodexo are excited to present the 9th annual etiquette dinner!

The 2021 etiquette dinner will be hosted on October 5, 2021 at 6:30pm in the Adrian Tobias Room. AC students will have the opportunity to learn tips and tricks needed to prepare for their next social dining engagement.

Dr. Jennifer Ellsworth will lead this fan-favorite event and share information on place settings, proper dinner conversation, ordering do's and dont's, and more.

### 'College to Classroom' Event Focuses on Future Teachers

In collaboration with the Institute for Education, the College to Classroom event puts the focus on our future educators. Associate teachers graduating in December 2021 will be able to learn everything they need to know about starting a career as an education professional! Students will learn about the job search process, get interview feedback, explore financial tips and have the ability to speak to local teachers.



#### LinkedIn 101: Making It Work For You

**9th Annual** 

Etiquette

Dinner



Simply creating an account isn't enough! Think of LinkedIn as your resume that never sleeps. It's the result you actually want up top when someone Googles you (which they will!). Join us on Thursday, November 18th at noon in Hickman Board Room to learn all about LinkedIn and why you should use it. We'll discuss profile basics, growing your network, how LinkedIn can work for you and best practices. If you don't have a LinkedIn profile - this is a great place to start. If you do have a profile, it's a great time to give it a refresh!

Find more information and register on Handshake!

## **Chicago Center Visits Campus**



"Founded in 1970, Chicago Center has extended the college classroom walls by providing professional practicum opportunities and urban seminars for students of all academic majors in Chicago."

Representatives from the Chicago Center visited campus on September 28, 2021 to share information on their Spring 2022 programs. Chicago Center offers opportunities in: Urban Internship Program, Urban Social Work Program, and Urban Student Teaching Program. "Chicago Center's location in Hyde Park provides a safe, diverse, and culturally rich environment for students outside the classroom." Chicago Center was able to connect with students in the classroom and in Caine Student Center. For more information on the Chicago Center, please email Career Planning at careerplanning@adrian.edu or visit chicagocenter.org.

## NW Mutual Prepares Students for "Life After College"

Advisors from Northwestern Mutual present on campus on October 19, 2021.

Adrian College Alumni Niko Coffman and Michael Montambault will share information and resources with students in a "Life After College" presentation. Topics covered will include financial security, expenses after college, student loans, and how to consider benefits with future employers. Northwestern Mutual offers paid student internships that can lead to full-time positions. Michael Montambault's internship in the Summer of 2020 led to his current fulltime role with the company. About his experience with the company he said, "Northwestern Mutual lets you start and build your own financial practice. The biggest thing that I took away was how to approach prospects and run meeting with them." The company offers flexible scheduling to work with students and is currently recruiting for Summer and Fall interns. Join us in Hickman Board Room from 12:00 - 12:50pm for this presentation.



## **Featured Internships**

These internship sites are actively seeking interns for the upcoming Spring semester. Click the badge of each internship to see the job description, more information or to apply.



adrian.joinhandshake.com/postings

## Interested in a Spring 2022 Internship?

Attend an upcoming information session!

### VIRTUAL

Monday, October 4th 12:00PM - 12:45PM

— OR —

Thursday, October 14th 4:15PM - 5:00PM

Wednesday, October 20th 12:00PM - 12:45PM

#### HICKMAN BOARD ROOM

Wednesday, October 27th 4:15PM - 5:00PM

Monday, November 1st 12:00PM - 12:45PM

— OR —

Tuesday, November 9th 12:00PM - 12:45PM

## Coming Soon: Take a Bulldog to Workday

#### This Spring marks the 10th anniversary of Take a Bulldog to Work day!

The Institute for Career Planning is hosting its annual Take A Bulldog to Work Day to help Adrian College students better understand a variety of careers that fit with their interests and talents. This is considered a job shadowing experience for one day in February or March. All AC students are invited to take part in this job shadowing experience. Applications will be available, via email, on October 13, 2021. Students will be matched with a host and then will complete their job shadow in the Spring semester. Previous placements include: Wacker Chemical, Plastic Omnium, The Toledo Zoo, Adrian Steel, WTOL 11, The Stranahan Theatre and more!

Contact careerplanning@adrian.edu for more information!

## Student Employee of the Month Returns for 2021-2022 Year

Adrian College recognizes the importance of student employees! In preparation for National Student Employee week the Institute for Career Planning is happy to bring back the student employee of the month program for its third year! The program recognizes student leaders on campus who exemplify hard work and enthusiasm for their job. Students can be nominated by their campus employment supervisor each month based on their performance. Recognized students for the academic year will be entered to win an AC "Swag Bag" during National Student Employee Week in April.

#### How to Schedule an Appointment:

#### Creating an appointment with our office is quick and easy! You can choose an appointment type and see our availability from your Handshake account!

- 1. Login to your Handshake home page
- 2. Click on "Adrian College Career Center"
- 3. Select the "Appointments" tile
- 4. View available appointment types and times
- 5. Schedule what works best for you!

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