**Adrian College**

**Institutional Review Board**

**Submission Change Form**

**Submit this form by email attachment to:** [irb@adrian.edu](mailto:irb@adrian.edu)

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| --- | --- | --- | --- |
| I believe this research qualifies for a | | | |
| Full Review Expedited Review | | | |
| Research Project Title: | | | |
|  | | | |
| Principal Investigator (must be a faculty member): | | | |
|  | | | |
| **The Principal Investigator will be responsible for communicating with the Institutional Review Board. Any feedback will be addressed to the PI, who is then responsible for communicating that information to any Co-Investigators.** | | | |
| Department: | Telephone: | | E-mail: |
|  |  | |  |
| Co-Investigator (or student researcher): Please include Additional Co-Investigators form if necessary. | | | |
|  | | | |
| Date project activity to begin:  Please allow a minimum of two weeks for review. | |  | |
| Site of Research: | | | |
|  | | | |
| Other Institutions/Non-Institutional Investigators (describe collaboration or use of records): | | | |
|  | | | |

**Please type your answers directly below the questions.**

1. **Cut and paste your original proposal below (**Describe the purpose of the research. Full reviews must also include a separate proposal with literature review, hypotheses and detailed procedure).
   1. **Type your new narrative in the box below. If there are not any changes for this section, write “NONE” in the box.**
2. **Cut and paste your original proposal below** (Describe the methods and subject characteristics. Include a description of all procedures to be conducted. Attach any instruments (surveys, etc.) that will be used at the end of the application. Instruments must be in the final format used by the subject).
   1. **Type your new narrative in the box below. If there are not any changes for this section, write “NONE” in the box.**
3. **Cut and paste your original proposal below (**Describe the risks and benefits this research has for research subjects (including physical, psychological, social, legal and economic risks). Describe any measures taken to minimize risks. Explain how the risks are reasonable relative to the benefits).
   1. **Type your new narrative in the box below. If there are not any changes for this section, write “NONE” in the box.**
4. **Cut and paste your original proposal below (**Describe how confidentiality will be maintained. (Be specific: Will names be attached to the data in any form? If individual results will be presented, how will confidentiality be maintained?)
   1. **Type your new narrative in the box below. If there are not any changes for this section, write “NONE” in the box.**
5. **Cut and paste your original proposal below (**Describe how the security of data will be maintained. How will the data be stored? How will the consent forms be stored?)
   1. **Type your new narrative in the box below. If there are not any changes for this section, write “NONE” in the box.**
6. **Cut and paste your original proposal below (**Explain what steps you will take to increase the diversity of the subjects and to minimize inequities. If your sample will be homogeneous, explain why. Describe your recruitment procedures (use of flyers, newspaper advertisements, etc.) and explain how these procedures will help to increase diversity).
   1. **Type your new narrative in the box below. If there are not any changes for this section, write “NONE” in the box.**
7. **Cut and paste your original proposal below (**Does the research target any of the following: minors, incarcerated persons, fetuses/fetal tissue, economically/educational disadvantaged, pregnant women, or persons unable to give valid informed consent due to physical or mental condition? If any of the vulnerable categories listed above are involved, address rationale, any additional safeguards for their protection, and explain why the research is minimal risk for those subjects).
   1. **Type your new narrative in the box below. If there are not any changes for this section, write “NONE” in the box.**
8. Will subjects be compensated? **Is this a change from your original proposal ?**  **Yes No**

|  |  |  |
| --- | --- | --- |
|  | Yes | |
| Explain: | |  |
|  | | |
|  | No | |

1. **If there are changes to your informed consent, attach the original informed consent document, as well as the new informed consent with the changes in bold.**